

United Cup Tournament Volunteer Information

Greeter

Job Description

- Represent United Soccer Club with a friendly, and helpful demeanor toward our guests
- Monitor the entrances to the upper and lower fields at Louisville Soccer Park

Specific Duties

- Smile, greet and speak to guests
- Provide direction to specific fields
- Answer guests' questions as they arise
- Keep traffic flowing "one way" down Edith Avenue
- Direct vehicles "dropping off" by the entrances to the fields to the side of the driving lane so traffic continues to flow while they are unloading
- Do not allow vehicles to "sit and wait" for passengers that are not immediately available to load
- Allow vehicles appropriately marked access to "handicapped parking" located at the top of the hill
- Prohibit vehicles without privilege (United Cup Parking Pass) to enter the handicapped parking areas
- In the event of medical emergency, assist in directing and clearing traffic and pedestrians to allow emergency vehicles access where they are needed

Referee Parking

Job Description

- Monitor the designated referee parking area and limit access to officials working the tournament.

Specific Duties

- When you arrive for your shift, please report directly to the parking area and radio the main tent that you have assumed the parking lot duties
- Allow tournament officials to park in designated referee parking lot
- Prohibit other vehicles from entering this special lot
- Call the main tent for referee transport when needed for referees to be on time for games
- Communicate any unusual needs or situations to the main tent by radio

Floater

Job Description

- Assist tournament administration with random tasks as needs arise

Specific Duties

- Upon arrival, please check in at the main tent at the Louisville Soccer Park.
- Drive golf cart to transport referees to fields as needed
- Remain available to assume random jobs and fill volunteer vacancies as needed
- As assignments are completed, please continue to check in with the volunteer coordinator at the main tent to see where you may be needed until the end of your shift

Clean-up (bring work gloves if desired)

Job Description

- Clean away garbage and debris from all game sites

Specific Duties

- Upon arrival -
If working LSP, please check in at the main tent
If working Thurman Hutchins, please check in at the administration tent.
If working Parking (overflow parking located across River Rd. from LSP), please check in at the main tent
- Obtain plastic garbage bag at check in and begin walking your assigned area to be cleaned. Pick up anything inappropriately left on the park grounds and deposit it in the available receptacles.
- It is not necessary to empty garbage cans (unless directed to do so by tournament administration) as the Louisville Parks Dept. will have personnel on site periodically to handle this task.
- Please check in with the main tent if you finish cleaning your area before your designated shift has ended

T-Shirt Sales

Job Description

- Handle the sale of t-shirts at the designated area

Specific Duties

- Upon arrival, please check in at the main tent.
- Proceed to the t-shirt sale area (LSP Upper) to assume duties.
- Do not leave the area unattended at any time. Do not leave at the end of your shift until your replacement arrives.

Grill

Job Description

- Staff the grill at LSP Upper fields in a courteous, helpful and friendly manner

Specific Duties

- Upon arrival,
 - Please check in at the main tent
- Proceed to your designated position and assist with grill operation.
- **Please do not leave the grill unattended at any time.** You are responsible for the safety of those around our grill during your shift. If your replacement does not arrive on time, please notify the main tent, and a replacement will be obtained ASAP.
- You will be given specific information about duties as needed from our Concession Coordinator.

Concessions

Job Description

- Staff the concession stands at LSP Upper fields, LSP Lower fields, and Thurman Hutchins fields in a courteous, helpful and friendly manner

Specific Duties

- Upon arrival,
 - If you are working LSP, please check in at the main tent
 - If you are working Thurman Hutchins, please check in at the concession stand
- Proceed to your designated position and assist our guests with concession needs
- Please do not leave the concession stand unattended at any time. You are responsible for the money and concession items present during your shift. If your replacement does not arrive on time, please notify the main tent, and a replacement will be obtained ASAP.
- You will be given information about restocking items as needed

Concession Cart Driver

Job Description

- Drive the concession cart through soccer spectator areas to sell various concession items
- Assist soccer patrons in a courteous, helpful and friendly manner

Specific Duties

- Upon arrival, please check in at the main tent
- Proceed to the concession cart to assume duties.
- Do not leave the cart unattended at any time. You are responsible for all cash and concession items on the cart.
- Information will be provided to you regarding re-stocking the cart as needed.
- At the end of your shift, please return the cart and cart key to the headquarters tent.

Field Marshals

- Please see separate detailed instructions